



**Criminal Justice
Credit for Prior Learning Request**

Blue Mountain Community College
P.O. Box 100, Pendleton, OR 97801
(541)278-5759 Service Center
(541)278-5871 Fax
www.bluecc.edu

To request Credit for Prior Learning (CPL) from Blue Mountain Community College (BMCC) for DPSST training during or after 2002 or employment in the criminal justice filed for a minimum of three years you (the student) must initiate this process. The criteria to apply for CPL credit:

- You must be enrolled in at least one BMCC credit course during the term in which you are requesting credit. NOTE: You should **not** register for the course for which you are requesting prior learning credits.
- Payment for each course must be done prior to transcription of each course. The fee is \$10 per course.
- You will receive a grade of "P" for each approved course and the course will be transcribed with a "CPL" next to the course title indicating the award of CPL credit.

Transcription of credit will not be done until all fees have been paid. **NOTE: Request MUST be made and paid for in the same academic term that verification of enrollment has been done. Requests will not be accepted or processed without appropriate supporting documentation.**

Step 1: Student: Complete and provide appropriate documentation for prior learning credit.

BMCC Student ID: _____ - _____

Date of Birth: ____/____/____

Last Name: _____

First Name: _____

Phone Number: (____)____-_____

Email Address: _____@_____

Attach one or more of the following approved forms of documentation. **Note:** Training/certification or employment must have been during or after 2002.

- Oregon (or another State's equivalent) DPSST Public Safety Employee Profile (copy)

OR

- Certification from Oregon DPSST (or another State's equivalent) of completion of either the Basic Law Enforcement, Basic Corrections, or Basic Probation/Parole Academy (copy)

AND/OR

- Letter from employer confirming employment in criminal justice field for a minimum of three (3) years. **NOTE:** Students providing only this documentation are limited to credit for CJ109.

I understand that the cost for these credits is \$10 per course. In addition, I understand that, once approved, forms and approval must be completed BEFORE payment is required.

Student Signature: _____

Date: ____/____/20____

Submit completed form, along with appropriate documentation, to Pendleton Service Center.

Step 2: Registrar Review:

Current Term Enrollment: _____/_____

of Credits Enrolled in: _____

Based on supporting documentation, student is eligible for the following course/s:

CJ109: Careers in Criminal Justice (3 credits)

Law Enforcement:

CJ110: Police Systems & Practices (3 credits – Basic Law Enforcement Academy)

CJ212: Criminal Investigation (3 credits – Basic Law Enforcement Academy)

CJ240: Crime, Justice, and Diversity (3 credits – Basic Law Enforcement Academy)

CJ220: Criminal Law (3 credits)

CJ222: Procedural Law (3 credits)

PE185: Physical Education Activity (2 credits – Basic Law Enforcement Academy)

Corrections (including Probation & Parole):

CJ130: Correctional Systems & Practices (3 credits – Basic Corrections Academy)

CJ132: Probation & Parole: Systems and Practices (3 credits – Basic Probation/Parole Academy)

CJ225: Correctional Law (3 credits)

CJ232: Correctional Casework Counseling (3 credits – Basic Corrections Academy)

PE185: Physical Education Activity (1 credit – Basic Corrections Academy)

PE185: Physical Education Activity (1 credit – Basic Probation/Parole Academy)

The courses indicated above can be accepted toward the degree or certificate the student has have indicated in BMCC’s records.

Theresa Bosworth, Registrar/Director of Admissions

Date: ____/____/20____

Date student contacted: _____

Method of Contact: _____

Step 3: Service Center: Fee Payment

Record and apply payment made by student when received. Fee is \$10 per course.

Fee Paid: \$ _____

Service Center Signature: _____

Date: ____/____/20____

Step 4: Student Records

Date Received: ____/____/20____

_____ Course registered in system & grade posted

Date: ____/____/20____

Date CJ Coordinator notified: _____

Notified by: _____

Staff Name (printed)

Date Student Notified: ____/____/20____

Contacted by: _____

Staff Name (printed)

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